

**DIRECTORATE OF EXPORT PROMOTION AND MARKETING, ODISHA,
RAPTANI BHAWAN, 1ST FLOOR, B.D.A COMMERCIAL MARKET COMPLEX,
(IN FRONT OF INDRADHANU MARKET), I.R.C VILLAGE, NAYAPALLI, BHUBANESWAR
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No. DEPM-RC-MISC-0002-2025- 2578 /EPM.

dt. 31.07.2026

To

All Departments of Government / All Heads of Departments /
All State Owned Corporations & Undertaking including GRIDCO.

Sub: **Conclusion of fresh rate contract in respect of the store item "Absorbent Cotton"**

The undersigned is to say that this Directorate has concluded fresh rate contract in respect of the store item "**Absorbent Cotton**" with **03 (Three)** nos. of MSEs in the State for supply of the aforesaid item. The rate contract for the above store item will remain valid for a period of one year, i.e., up to **dt.30.07.2027** with effect from the date of issue of this circular.

2. The details of the above rate contract indicating the name of rate contract holding MSEs, **EP&M Registration No, Rate Contract No., Validity period of EP&M Registration and EP&M Rate Contract for this store item in favor of the unit, Description of the store item, price, terms of delivery, mode of payment, etc.** have been indicated in "Statement-A," which is enclosed for your reference.

3. Any regulation approved by the state Govt. with regard to quality testing at the time of procurement of Drugs & Medical Consumables may be ensured by the Indenter.

4. The ultimate responsibility for ensuring quality of stores supplied shall rest with the indenting officers. Where the Indenting Officer is not satisfied with the quality of the stores supplied, he shall send a report immediately to the Director for inspection and testing by the Inspecting Officer or jointly by the Inspecting Officer and the Indenting Officer or his authorized agent.

5. All Departments of Government / Heads of Departments / State Owned Corporations and undertakings including GRIDCO / State Government Statutory Corporations / Boards / Companies / Universities / N.A.C.s / R.Ds. / Apex Co-Operative Societies / Government Agencies / State Aided Institutions etc. and Offices Sub-Ordinate to them are required to purchase their requirement of the aforesaid store item exclusively from the rate contract holding firms of this Directorate at the rate and terms of rate contract without inviting tenders / quotations therefore in accordance with the provisions made in Appendix-6 of the OGFR Vol-II.

6. The Indenting Departments must ensure submission of valid EP&M Registration certificate, Drug License/MDR license, DIC production certificate, GST Registration Certificate and any other required documents as per prevailing Rules for public procurement at the time of purchase of stores.

7. The Purchasing Department should obtain an under taking from rate contract holders to the effect that after execution of purchase order of the concerned Department, the unit shall not exceed its annual production capacity.

8. This may please be brought to the notice of all Sub-ordinate Offices under your administrative control for information and necessary action at their level.

9. Receipt of the communication may please be acknowledged.


DIRECTOR 31/07/26

Memo No. 2579 /EPM, Dt. 31.07.2026

Copy forwarded to A.G. (Audit-I) & (Audit-II), Odisha, Bhubaneswar / Principal, A.G., (A&E), Odisha, Bhubaneswar / Senior DAG (Works Audit), Odisha, Dhenkanal Building, Po/Dist-Puri / Resident Audit Officer, Indravati Project, Po-Khatiguda, Dist-Nabarangpur for information and necessary action.

Joint Director (R/C)

Memo No. 2580 /EPM, Dt. 31.07.2026

Copy forwarded to all Collectors / General Managers, All District Industries Centers for information and necessary action.

Joint Director (R/C)

Memo No. 2581 /EPM, Dt. 31.07.2026

Copy to Central Government undertakings in the State/ General Manager (Materials), NALCO Bhavan, Nayapalli, Bhubaneswar-751061/ Technical Director, NIC, Bhubaneswar for information and necessary action.

Joint Director (R/C)

Memo No. 2582 /EPM, Dt. 31.07.2026

Copy forwarded to the MSEs concerned for information and guidance.

Joint Director (R/C)

Memo No. 2583 /EPM, Dt. 31.07.2026

Copy forwarded to all Industries Associations for information.

Joint Director (R/C)

Memo No. 2584 /EPM, Dt. 31.07.2026

Copy forwarded to all Testing Laboratories of EP&M/ Registration / Inspection / Statistics / Export / Marketing / Library / Rate Contract Section / P.A. to Director / News Letter Cell / All Officers / Computer Cell / Deputy Director (Costing) in-charge of Website / Guard File for information and necessary action.

Joint Director (R/C)

Memo No. 2585 /EPM, Dt. 31.07.2026

Copy forwarded to the Managing Director, Odisha State Medical Corporation Ltd. (OSMCL), Convent Square, In front of Ram Mandir, Bhubaneswar-1 / General Manager (Procurement) OSMC Ltd., In front of Ram Mandir, Convent Square, BBSR / Director, Medical Education and Training, Odisha, Bhubaneswar/ Drugs Controller, Odisha, Bhubaneswar / F.A. -Cum-Addl. Secretary to Govt. H&F.W. Deptt. Odisha, Bhubaneswar/ Directorate of Health Services, Odisha, Bhubaneswar / Director, Animal Husbandry & Veterinary Services, Odisha, Cuttack / Director, Employees State Insurance Corporation, Odisha, Bhubaneswar for information and necessary action.

Joint Director (R/C)

Memo No. 2586 /EPM., Dt. 31.07.2026

Copy forwarded to the Additional Secretary to Govt, MSME Department., Odisha for information.

Joint Director (R/C)

STATEMENT - A

Sl. No.	Name of the Rate Contract Holding MSEs.	EP&M Regn. No.	Rate contract No.	Validity period of EP&M Registration Certificate and Drug License	Validity period of EP&M rate contract for the item.	Annual Production Capacity as per DIC Certificate.
1	2	3	4	5	6	7
1	M/s Harbinger Surgicals, Plot No.47, Rangidaspur, Chhatia, Dist – Jajpur.	0088	10-TEX-02 / 04 / Absorbent Cotton / 2026-2027 / 01.	Dt.14.12.2026	Dt.14.12.2026	150 MT
2	M/s Nilachakra Chemicals, Plot No-C/5, & C/5/1, Industrial Estate, IID Centre, Khurda-752057.	0086	-do- / 02.	Dt.29.09.2027	Dt.30.07.2027	24000 Kg
3	M/s Surgiplast India, Main Road, Via-Ankushpur Kukudakhandi, Berhampur-761100	0081	-do- / 03.	Dt.31.12.2026	Dt.31.12.2026	120000 Kg

Sl. No.	Description of the Store item	Specification	Unit / Pack Size	Rate Per 500 gm pack.
1	2	3	4	5
1	Absorbent Cotton I.P. (500 gms net packing with kraft paper.)	Net Weight 500gms, Absorbency not more than 10 seconds. (each Roll in Plastic cover)	500gm/Package (Net) 10Packets/Box (Rate per 500 gm. Packet)	Rs 130.00 (Rupees one hundred thirty) per packet

Ph
31/07/26

Joint Director (Rate Contract)

Terms of Delivery:-

The rate fixed for rate contract by the Drugs Committee is ex-factory basis and inclusive of cost of packing but exclusive of Goods and Service Tax (GST), which may be charged extra as admissible, if any.

The roll with Brown Colour wrap paper mentioning in the level i.e. IS: specification, name of the item, size, batch No. manufacturing date and Drugs Licence on for proper identification of the store item. The material should be supplied with proper packing with brown paper.

In case the contractor fails to execute the order within the prescribed/mutually agreed time schedule liquidated damage @ 0.5 per cent per week of the value of the quantum of materials involved in the delay subject to maximum 2.5 per cent shall be realized from the contractor by the Indenting Officer from the bill as per clause 20(v) of Rules of Rate Contract, 2014.

The transportation charges of store items under EPM rate contract will be determined by competent authority of the Indenting office as per Schedule of rate for conveyance of material of Works Department issued vide OM No. 6785 Dated 20.04.2023 (Schedule of Rate-2022). This has been approved vide letter No. 649/MSME Dated 22.01.2025 of MSME Department.

The period of delivery of stores may be mutually settled between the indenting officers & the contractor (Rate contract holding MSEs), in emergent cases.

Payment:-

The buyer (Indenting Officer) shall make immediate payment of the dues payable to the suppliers against the supplies made under the rate contract. Payment should be made within 45 days from the receipt of the store failing which the buyer (Indenting Officer) shall be liable to pay the amount with interest thereon as per Section-15 & Section-16 of delayed payment to Micro and Small Enterprises under MSMED Act -2006.

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31/07/26
Joint Director (Rate Contract)

