

**DIRECTORATE OF EXPORT PROMOTION AND MARKETING: ODISHA,
RAPTANI BHAWAN, 1st FLOOR, NAYAPALLY, BHUBANESWAR – 15
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No.VIEMM-06/2025 - (DEPM-RC-MISC-0031-2024) - 2263 --/EPM, Dt. 04/07/2026

To

All Departments of Government / All Heads of Departments /
All State Owned Corporations & Undertaking including GRIDCO.

Sub:- Conclusion of Extension Rate Contract in respect of the store item "Multi Coloured Printed Tin Sheet".

Ref: This Directorate rate contract circulars No.1982/EPM Dtd. 02.05.2025, No. 3932/EPM Dtd. 15.09.2025

The undersigned is to invite reference to this Directorate rate contract circulars cited above on the noted subject, and to say that the period of validity of rate contract in respect of the store item "**Multi Coloured Printed Tin Sheet**" is hereby extended up to **dt.01.05.2027 (or till issue of fresh rate contract circular whichever is earlier)**, at the existing rates as communicated in the aforesaid rate contract circular with effect from the date of issue of this circular.

2. The details of the above **rate contract indicating the name of the rate contract holding MSE, EP&M Registration No., Rate Contract No. validity period of EP&M Registration and EP&M Rate Contract for this store item in favor of the Unit, , Total Annual Production Capacity as per DIC Registration Certificate, Description of the store item, Rate, Terms of delivery & mode of Payment etc.** have been indicated in **Statement-"A"**, which is enclosed for your reference.

3. The Pre-Delivery Inspection, if required, by the Purchasing Organizations shall be conducted by the Directorate of EP&M, Odisha, Bhubaneswar on payment of inspection fees @ 0.5% of the order value along with the Goods and Service Tax etc. as applicable from time to time. The inspection fees will be paid by the unit at the first instance through Directorate of Export Promotion & Marketing- Online Services (DEPMOS) portal URL <https://depmmodisha.nic.in/user/login> before conducting pre-delivery inspection. The fees so paid will be reimbursed to the unit by the Indenting Departments / Offices later on.

4. The ultimate responsibility for ensuring quality of stores supplied shall rest with the Indenting officers. Where the Indenting Officer is not satisfied with the quality of the stores supplied, he shall send a report immediately to this Directorate for inspection of the stores jointly by the Inspecting Officer of this Directorate and the Indenting Officer or his authorized agent.

5. The Indenting Departments must ensure submission of **valid EP&M registration certificate and GST Registration certificate** at the time of purchase of store item.

6. The Purchasing Department should obtain an undertaking from the rate contract holders to the effect that after execution of purchase order of the concerned Department, the unit shall not exceed its annual production capacity.

7. All Departments of Government / Heads of Departments / State owned Corporations & undertakings including GRIDCO / State Government. Statutory Corporations / Boards / Companies / Universities / NACS / RDAs / Appex Co-operative Societies / Government Agencies / State Aided Institutions etc. and offices sub-ordinate to them are required to purchase their requirement of the aforesaid store item exclusively from the rate contract holding firms of this Directorate at the rate and terms of the rate contract without inviting tenders / quotations thereof in accordance with the provisions made in Appendix-6 of the OGFR Vol-II.

8. This may please be brought to the notice of all Sub-ordinate Offices for information & necessary action at their level.

9. The receipt of the communication may please be acknowledged.


04/07/26
DIRECTOR

Memo No. 2264

/EPM., Dt. 04/07/2026

Copy forwarded to A.G. (Audit-I) & (Audit-II) Odisha, Bhubaneswar / Principal, A.G., (A&E), Odisha, Bhubaneswar / Senior D.A.G. (Works Audit), Odisha, Dhenkanal Building, Po/ Dist-Puri / Resident Audit Officer, Indravati Project, Po- Khatiguda, Dist- Nabarangpur, Odisha for information and necessary action.

Joint Director (R/C)

Memo No. 2265

/EPM., Dt. 04/07/2026

Copy forwarded to All Collectors / General Managers, All District Industries Centers for information and necessary action.

Joint Director (R/C)

Memo No. 2266

/EPM., Dt. 04/07/2026

Copy forwarded to Central Government Undertakings in the State/ General Manager (Materials), NALCO Ltd, Nalco Bhavan Nayapalli, Bhubaneswar, 751061/ Technical Director, NIC, Bhubaneswar for information and necessary action.

Joint Director (Rate Contract)

Memo No. 2267

/EPM., Dt. 04/07/2026

Copy forwarded to the M/s Super Closure India Plot No.119(D), Mancheswar Industrial Estate, Bhubaneswar-751010, Dist-Khurda for information and necessary action.

Joint Director (R/C)

Memo No. 2268

/EPM., Dt. 04/07/2026

Copy forwarded to All Industries Associations for information and necessary action.

Joint Director (R/C)

Memo No. 2269

/EPM., Dt. 04/07/2026

Copy forwarded to All Testing Laboratories of EPM, / Registration / Inspection / Statistics / Export Marketing / Library / Rate Contract Section / Senior Steno to Director / News letter Cell / All Officers / Deputy Director (Statistics) / Deputy Director (Marketing) Incharge of Website / Computer Cell / Guard File Rate Contract for information and necessary action.

Joint Director (R/C)

Memo No. 2270

/EPM., Dt. 04/07/2026

Copy forwarded to the Engineer-in-Chief, R.W.S&S., Odisha, Bhubaneswar / State I.E.C. Officer, Directorate of Health Service (O), National Health Mission, Odisha, Bhubaneswar / Superintendent State Institute of Health and Family Welfare, Odisha, Bhubaneswar/ Principal, Chief Conservator of Forest (WL), Prakruti Bhawan, Saheed Nagar, Bhubaneswar/ Transport Commissioner -cum-Chairman STA, 6th Floor, Rajaswa Bhawan, Chandini Chowk, Cuttack for information and necessary action.

Joint Director (R/C)

Memo No. 2271

/EPM., Dt. 04/07/2026

Copy forwarded to the Additional Secretary to Govt, MSME Deptt., Odisha for information

Joint Director (R/C)

STATEMENT - A

Sl. No.	Name of the Rate Contract Holding SSI unit.	EP& M Regn. No.	Rate contract No.	Validity of EPM Registration	Validity of EPM Rate contract	Annual Production capacity as per DIC Registration certificate
1	2	3	4	5	6	7
1.	M/s Super Closer India Plot No.119 (D), Mancheswar Industrial Estate, Bhubaneswar-751010, Dist-Khurda.	0001	04-EM-01-01/ Multi Color Printed Tin Sheet/ 2025-26 /01	08.09.2028	01.05.2027	10,00,000 nos.

Sl. No.	Description of Store item	Unit Rate per each
1	Multi Coloured Printed Tin Sheet, as per the following specification.	Rs.237.60 (Rupees two hundred thirty seven and paise sixty) only per sheet. OR Rs.40.00 (Rupees forty) only per sq. ft.
(a)	Standard Size : 910mm x 605mm (5.94 sq. ft.).	
(b)	Made out of Tin Sheet of 0.20 mm thick as per I.S. 1993/2018	
(c)	5 times pre-printing chemical treatment.	
(d)	4 times multi coloured printing.	
(e)	Transparent coating and Heat treatment at 200°C after each operation.	
(f)	Punching holes of diameter not more than 2mm at each corner and at the midpoint of each size of sheet of length 910mm are to be provided. All total 6 nos. of punching holes are to be provided in each sheet.	

The rate recommended for conclusion of fresh rate contract is Ex-factory and exclusive of Goods and Service Tax (GST), which may be charged extra as admissible.

The minimum order quantity for 500 sheets in one supply order by the indenter for a specific design.

The transportation charges of store items under EPM rate contract will be determined by competent authority of the Indenting office as per Schedule of rate for conveyance of material of Works Department issued vide OM No. 6785 Dated 20.04.2023(Schedule of Rate-2022). This has been approved vide letter No. 649/MSME Dated 22.01.2025 of MSME Department.

In case the contractor fails to execute the order within the prescribed/mutually agreed time schedule liquidated damage @ 0.5 per cent per week of the value of the quantum of materials involved in the delay subject to maximum 2.5 per cent shall be realized from the contractor by the Indenting Officer from the bill as per clause 20 (v) of Rules of Rate Contract, 2014.

The period of delivery of stores may be mutually settled between the indenting officers & the contractor (Rate contract holding MSEs), in emergent cases.

Payment:

The buyer (Indenting Officer) shall make immediate payment of the dues payable to the suppliers against the supplies made under the rate contract. Payment should be made within 45 days from the receipt of the store failing which the buyer (Indenting Officer) shall be liable to pay the amount with interest thereon as per Section-15 & Section-16 of delayed payment to Micro and Small Enterprises under MSMED Act -2006.

the 04/07/26
Joint Director (R/C)

