

**DIRECTORATE OF EXPORT PROMOTION AND MARKETING, ODISHA,  
RAPTANI BHAWAN, 1<sup>ST</sup> FLOOR, B.D.A. COMMERCIAL MARKET COMPLEX,  
(IN FRONT OF INDRADHANU MARKET), I.R.C. VILLAGE NAYAPALLI, BHUBANESWAR  
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No. VIEMM-08/2024(DEPM-RC-MISC-0020-2024)-/ 1261 /EPM, Dt. 12.03.2026

To,

All Departments of Government / All Heads of Departments /  
All State Owned Corporations & Undertaking including GRIDCO.

Sub : **Conclusion of Parallel rate contract in respect of the store item "Single Bed Cot".**

Ref:- This Directorate rate contract circulars No.3782/EPM,dt.11.09.2024, No.3880/EPM, dt.18.09.2024, No.4129/EPM, dt.05.10.2024,2024, No.4271/EPM,dt.17.10.2024, No.4688/EPM dt.21.11.2024, No.4902/EPM dt.06.12.2024, No.4931/EPM dt.10.12.2024, No.5117/EPM dt.31.12.2024, No.288/EPM dt.24.01.2025, No.528/EPM dt.31.01.2025, No.963/EPM dt.07.03.2025, No.1167/EPM dt.13.03.2025, No.1501/EPM dt.29.03.2025, No.1940/EPM dt.01.05.2025, No.2251/EPM dt.23.05.2025, No. 2370/EPM dt.03.06.2025, No. 2380/EPM dt.03.06.2025, No. 2620/EPM dt. 17.06.2025, No. 2720/EPM dt. 23.06.2025, No. 2981/EPM dt. 14.07.2025, No. 3068/EPM dt. 16.07.2025, No. 3246/EPM dt. 25.07.2025, No. 3330/EPM dt. 31.07.2025, No. 3482/EPM dt. 07.08.2025, No. 3867/EPM dt. 10.09.2025, No. 4328/EPM dt. 18.10.2025, No. 4578/EPM dt. 03.11.2025, No. 4787/EPM dt. 13.11.2025, No. 4800/EPM dt. 14.11.2025, No. 4900/EPM dt. 18.11.2025, No. 4978/EPM dt. 25.11.2025, No. 5433/EPM dt. 19.12.2025, No.5569/EPM dt. 30.12.2025, No. 184/EPM dt. 15.01.2026, No. 352/EPM dt. 28.01.2026, No. 514/EPM dt. 05.02.2026, No. 524/EPM dt. 05.02.2026, No. 682/EPM dt. 11.02.2026

The undersigned is to invite reference to this Directorate rate contract circulars cited above on the noted subject and to say that parallel rate contract has been concluded in respect of the store item "Single Bed Cot" with **01 (One)** more no. of MSE for supply of the aforesaid item and rate contract will remain valid up to **dt.06.09.2026 (or till issue of fresh rate contract circular, whichever is earlier)** with effect from the date of issue of this circular.

2. The details of the above rate contract indicating the name of rate contract holding MSEs, EP&M Registration No, Rate Contract No., Validity period of EP&M Registration and EP&M Rate Contract for this store item in favor of the unit, Annual production Capacity for this store item as per DIC certificate, Description of the store item, price, terms of delivery and mode of payment etc. have been indicated in 'Statement-A' which is enclosed for your reference.

3. The Pre-Delivery Inspection, if required, by the Purchasing Organizations shall be conducted by the Directorate of EP&M, Odisha, Bhubaneswar on payment of inspection fees @ 0.5% of the order value along with the Goods and Service Tax etc. as applicable from time to time. The inspection fees will be paid by the unit at the first instance through Directorate of Export Promotion & Marketing- Online Services (DEPMOS) portal URL <https://depmodisha.nic.in/user/login> before conducting pre-delivery inspection. The fees so paid will be reimbursed to the unit by the Indenting Departments / Offices later on.

4. The ultimate responsibility for ensuring quality of stores supplied shall rest with the Indenting Officers. Where the Indenting Officer is not satisfied with the quality of the stores supplied, he shall send a report immediately to the Director for inspection and testing by the Inspecting Officer or jointly by the Inspecting Officer and the Indenting Officer or his authorized agent.

5. All Departments of Government / Heads of Departments / State Owned Corporations and undertakings including GRIDCO / State Government Statutory Corporations / Boards / Companies / Universities / N.A.C.s / R.D.A.s / Apex Co-Operative Societies / Government Agencies / State Aided Institutions etc. and Offices Subordinate to them are required to purchase their requirement of the aforesaid store item exclusively from the rate contract holding firms of this Directorate at the rate and terms of rate contract without inviting tenders/quotations therefore in accordance with the provisions made in Appendix-6 of the OGFR Vol-II.

6. The Indenting Departments must ensure submission of **valid EP&M Registration certificate & GST Registration Certificate** of the concerned MSEs at the time of purchase of store item.

7. The Purchasing Department should obtain an undertaking from rate contract holders to the effect that after execution of purchase order of the concerned Department, the unit shall not exceed its annual production capacity.

8 This may please be brought to the notice of all sub-ordinate offices under your administrative control for information and necessary action at their level.

9. Receipt of the communication may please be acknowledged.

  
DIRECTOR 12/3/26

Memo No. 1262 /EPM, Dt. 12.03.2026

Copy forwarded to A.G. (Audit-I) & (Audit-II), Odisha, Bhubaneswar / Principal, A.G. (A&E) Odisha, Bhubaneswar / Senior D.A.G. (Works Audit), Odisha, Dhenkanal Building, Po/Dist-Puri / Resident Audit Officer, Indravati Project, Po-Khatiguda, Dist-Nabarangpur, Odisha for information and necessary action.

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12/3/26

Joint Director (Rate Contract)

Memo No. 1263 /EPM, Dt. 12.03.2026

Copy forwarded to All Collectors / General Managers, All District Industries Centers for information and necessary action.

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12/3/26

Joint Director (Rate Contract)

Memo No. 1264 /EPM, Dt. 12.03.2026

Copy to Central Government Undertakings in the State/ Technical Director, NIC, Bhubaneswar for information and necessary action.

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12/3/26

Joint Director (Rate Contract)

Memo No. 1265 /EPM, Dt. 12.03.2026

Copy forwarded to the Units concerned for information and guidance.

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12/3/26

Joint Director (Rate Contract)

Memo No. 1266 /EPM, Dt. 12.03.2026

Copy forwarded to All Industries Associations for information and necessary action.

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12/3/26

Joint Director (Rate Contract)

Memo No. 1267 /EPM, Dt. 12.03.2026

Copy forwarded to All Testing Laboratories of EPM, / Registration / Inspection / Statistics / Export / Marketing / Library / Rate Contract Section / P.A. to Director / News Letter Cell / All Officers / Deputy Director (Marketing) In-charge of Website / Computer Cell / Guard File Rate Contract for information and necessary action.

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12/3/26

Joint Director (Rate Contract)

Memo No. 1268 /EPM, Dt. 12.03.2026

Copy forwarded to the Director, (S.C. /S.T.) – Cum-Additional Secretary to Government, S.C. & S.T. Development, Minorities and Backward classes Welfare Department, Odisha, Bhubaneswar for information and necessary action.

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12/3/26

Joint Director (Rate Contract)

Memo No. 1269 /EPM, Dt. 12.03.2026

Copy forwarded to the General Manager (Materials), NALCO Bhavan, Nayapalli, Bhubaneswar-751061 / Technical Director, NIC, Odisha, Bhubaneswar for information and necessary action.

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12/3/26

Joint Director (Rate Contract)

Memo No. 1270 /EPM, Dt. 12.03.2026

Copy forwarded to the Additional Secretary to Govt., MSME Department, Odisha, Bhubaneswar for information.

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12/3/26

Joint Director (Rate Contract)

**STATEMENT - A**

Sl No.	Name of the Rate Contract holding MSEs.	EP &M Reg n. No.	Rate contract No.	Validity of EP&M Regn. Certificate for the item.	Validity of EP&M Rate Contract for the item	Annual production capacity as per DIC.
1	2	3	4	5	6	7
1	M/S Kishore Traders At- Sankhudi, Block-Basta, Road- Mathani, Dist- Balasore, Odisha756029, Distbalasore (Baleswar), Block- Basta, Pin- 756029	0276	04-EM-02 / 06 / Single Bed Cot/ 2024-25/ 78	16.01.2029	06.09.2026	1000 nos.

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**STATEMENT - A**

**DRAWING, DESIGN & SPECIFICATION FOR SINGLE BED COT**

APPROVED BY ST & SC DEVELOPMENT DEPARTMENT, GOVT. OF ODISHA.

1. **SCOPE:** The specification covers designs, dimensions, materials, manufacture and finish of Single Bed Cot for hostel boarders up to **Class - X**.
2. **MATERIALS:** The materials used in different components shall confirm to the quality prescribed in relevant IS: specification or equivalent specification.

<b>COMPONENTS</b>	<b>SPECIFICATION</b>	<b><u>Rate or price per each</u></b>
<b>3. i) Frame ( Head end &amp; foot end)</b>	Legs shall be manufactured from ISI Marked M.S. hollow rectangular tube size – 50.0 x 25.0 x 2.90 mm as per I.S. 4923. Two nos. of tubes joining two legs at each end shall be manufactured from ISI Marked M.S. hollow rectangular tube size – 50.0 x 25.0 x 2.90 mm as per I.S. 4923. Other filling tubes shall be made from 25 x 25 x 1.25 mm size M.S. hollow square tube material as per IS: 4923.	<b>Rs.4923.00</b> (Rupees four thousand nine hundred twenty three) only
<b>ii) Bed Frame</b>	Shall be manufactured from ISI Marked M.S. hollow rectangular tube, size - 50.0 x 25.0 x 2.90 mm as per I.S. 4923.	
<b>iii) Stiffener in Bed Frame</b>	Shall be made out of 25 x 25 x 1.25 mm size, M.S. hollow square tube, material as per IS: 4923.	
<b>iv) Corner joint ( Frame &amp; Bed)</b>	Shall be fabricated from 40 x 40 x 5mm size M.S. angle and square bar of 10 mm size as per IS: 2062.	
<b>v) Mosquito net pole support</b>	Shall be made from 25 mm OD, 1.2 mm thick M.S. Tube as per IS: 7138.	
<b>vi) Mosquito Net Pole</b>	Shall be made from 19.0 mm OD, 1.2 mm thick M.S. Tube of 40" (1016 mm) length as per IS: 7138.	
<b>vii) Leg shoes</b>	PVC shoes with nominal height 35 mm minimum	
<b>viii) Nut &amp; Bolt</b>	M.S Galvanised Bolt & Nut , Size – M 12 x 50 mm as per IS: 1363 ( Pt. 1 & 3).	
<b>ix) Bed</b>	ISI Marked Ply wood having thickness 19 mm, Grade – MR/BB as per IS: 303, Size- 72" x 30" = 1 No.	

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<b>4. Manufacture</b>	<p>Supporting frames at foot end, head end, bed frame shall be fabricated separately. The bed frame shall be joined to the supporting frames at-foot and head ends with the help of two nos. of M 12 x 50 mm size galvanised nut &amp; bolt at each corner on angular support fabricated out of M.S Angle - 40 x 40 x 5 mm of 125 mm length and 50 mm height welded to each leg. Four nos. of M.S. Square Bar of size – 10 x 10mm not less than 125mm length shall be welded to each leg and M.S. Angle to give support to the bed. The top jointing tube at head end &amp; leg end shall be covered completely on the vertical legs and open end of the same tube shall be closed with the help of M.S. sheet/plate and bottom of the legs shall be fitted with PVC shoes. Four nos. of stiffeners made out of 25 x 25 x 1.25 mm M.S. square hollow tube shall be welded in the bed frame at a spacing as mentioned in the drawing for providing support to bed. It should be fixed in such a way that the bed top shall match to bed frame top.</p> <p><b>Mosquito net provision:</b> On the four corners of the bed, provision shall be made for installing the mosquito net. For this purpose two pieces each of 100 mm (4") length and 25 mm O.D, 1.2 mm thick M.S.tube shall be welded at a distance of 100 mm ( 4") on each leg from the top. Lower end of the M.S. tube shall be closed for holding the mosquito net pole of 19.0 mm O.D, 1.2 mm thick M.S tube of 40" ( 1016 mm) length &amp; hole at upper end shall be provided to tie up the mosquito net.</p>	
<b>5. Design and Dimensions</b>	<p>As per drawing at <b>Annexure – I.</b></p> <p><b>Tolerance on dimension:</b></p> <ul style="list-style-type: none"> <li>i) Linear dimension: <math>\pm 5</math> mm.</li> <li>ii) Tolerance of materials :- May be referred to relevant materials I.S specification</li> </ul>	
<b>6. Weight</b>	<p><b>The minimum weight of the Single Bed Cot ( Bed Frame, Head end, Foot end, Mosquito net pole and 8 pairs of Nuts &amp; Bolts) without ply shall be 40.500 Kg.</b></p>	
<b>7. Finish</b>	<p>Welding should be all along the joint and finished smooth. All the members in the frame shall be free from welding joints except the meeting points. All the steel components shall be finished smooth and coated with two coats of High gloss texture stipple finish paints over an application of one coat of metal primer. Painting shall be uniform snow white/off white/grey in colour.</p>	
<b>8. Warranty</b>	<p>Warranty period in number of years: - 2 (Two).</p>	

**N.B:** The specification should be read with the drawing, design and dimension as per enclosed Annexure – I.

  
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**TERMS OF DELIVERY:-**

The rate recommended for conclusion of fresh rate contract is ex-factory, exclusive of Goods & Service Tax (GST), which may be charged extra, as applicable, if any.

The transportation charges of store items under EPM rate contract will be determined by competent authority of the Indenting office as per Schedule of rate for conveyance of material of Works Department issued vide OM No. 6785 Dated 20.04.2023(Schedule of Rate-2022). This has been approved vide letter No. 649/MSME Dated 22.01.2025 of MSME Department.

The period of delivery of stores may be mutually settled between the indenting officers & the contractors (**Rate contract holding MSEs**), in emergent cases.

**PAYMENT:**

The Buyers (Indenting Officers) shall make immediate payment of the dues payable to the suppliers against the supplies made under the rate contract. Payment should be made within 45 days from the receipt of the store failing which the Buyers (Indenting Officers) shall be liable to pay the amount with interest thereon as per Section-15 and Section-16 of delayed payment to Micro and Small Enterprises under MSME Act, 2006.

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