

**OFFICE OF THE DIRECTOR, EXPORT PROMOTION AND MARKETING, ODISHA  
RAPTANI BHAWAN, FIRST FLOOR, NAYAPALLI, BHUBANESWAR.**

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GOVT OF ODISHA

MSME DEPARTMENT

## **SHORT TENDER CALL NOTICE**

**No. IEMQC-18/2018- 1142/EPM, Date-12.02.2019**

Sealed tenders are invited from the reputed Manufacturers/Authorized dealers having registration under GST Act for supply of Testing Machines & Equipments (as specified at Annexure-A) for testing of samples for the year 2018-19 for different Testing Laboratories under the administrative control of Directorate of Export Promotion & Marketing, Odisha, Bhubaneswar. The sealed tenders should be reached to the Joint Director (Rate Contract), Directorate of Export Promotion & Marketing, Odisha, 1<sup>st</sup> Floor, Raptani Bhawan, Nayapalli, Bhubaneswar-751015 by speed post only on or before **21.02.2019 by 5.00PM**. Tender will be opened on **22.02.2019 at 11.30 A.M.** in the presence of the tenderers or their authorized representatives at the Directorate of Export Promotion and Marketing, Odisha, Nayapalli, Bhubaneswar.

Tender documents containing terms & conditions with detail specification of the testing machines & equipments can only be downloaded from the website- **www.depmodisha.nic.in**. Tenderers shall have to submit a Bank draft of Rs 600/- along with the tender documents drawn in favour of Director, Export Promotion and Marketing, Odisha payable at Bhubaneswar, in a separate envelope superscribing "TENDER DOCUMENT FEE".

The undersigned reserves the right to accept or reject any or all tenders in full or parts without assigning any reason thereof.

Sd/-  
DIRECTOR  
EXPORT PROMOTION AND MARKETING,  
ODISHA, BHUBANESWAR

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## **Tender Document**

Supply of Testing Machines & Equipments for modernization and up-gradation of  
Testing Laboratories under the Directorate of Export Promotion & Marketing, Orissa,  
during the Year **2018-19**.

**GENERAL TERMS AND CONDITIONS FOR INVITATION OF TENDERS FOR SUPPLY OF TESTING MACHINES & EQUIPMENTS.**

**1. INTRODUCTION:** Sealed tenders are invited from the intending Manufacturers/Authorized dealers for supply of testing machines & equipments as per Annexure-A for different Testing Laboratories under DEP&M, Odisha, Bhubaneswar.

**2. TIME SCHEDULE:**

Last date of submission of Tender documents.		21.02.2019 up to 5 p.m.
Date of opening of Tender documents		22.02.2019 at 11.30 a.m.
Last date of supply of testing machines and equipments	....	Within 15 days from the date of receipt of supply order.
Release of payment	.....	within one month from the date of Installation & demonstration.

**3. LIST OF TESTING MACHINES & EQUIPMENTS:** The Tenderer shall submit detail specification, makes, model, brand supported with technical literature/leaf let as specified at **Annexure-A**.

**4. SUBMISSION OF TENDER:** -The tender shall contain documents as per Annexure-B-I, B-II, B-III. The tender shall be in two parts i.e. technical bid (cover-'A') superscribing "Technical bid" and financial bid (cover-'B') superscribing "Financial bid". Both the Technical bid and Financial bid along with "Tender document fee" envelop shall be put into a big sealed cover superscribing "TENDER FOR SUPPLY OF TESTING MACHINES AND EQUIPMENTS". The tender shall be submitted by speed post only addressed to the Joint Director (Rate Contract), Directorate of Export Promotion and Marketing, Odisha, 1<sup>st</sup> floor, Raptani Bhawan, Nayapalli, Bhubaneswar-751015, Odisha

**5.** No Tender will be accepted after due date and time. The authority shall not be responsible for any postal delay.

**6. OPENING OF TENDER :** The tender received in due date shall be opened on scheduled date and time in presence of the tenderers or their authorized representatives as per the time scheduled given at Para Sl no. 2.

**7. BID EVALUATION:** - The technical bid shall be evaluated by a Technical Committee and the financial bids of the technically qualified bidders shall only be opened for financial evaluation of tenders.

Quality, Price & Suitability for the purpose of testing in the laboratory shall be a considering factor of selection of testing machines & equipments. The tender shall also be evaluated taking into consideration of after sales service provided by the firm, experience in supply of similar type of testing machines to reputed organizations . Reputed brand with high degree of technical quality shall also be a considering factor for selection of the item. The items with ISI mark shall be given preference over non-ISI items.

**8. PERFORMANCE SECURITY:** - The successful tenderer is required to furnish performance security i.e. 5% on the basic price of the goods in shape of Bank guarantee from any Scheduled Bank within 15 days of placement of supply order, which should be valid for a period of sixty days beyond the date of completion of guarantee/warrantee period. The Bank Guarantee is liable to be forfeited in the following cases: -

- i) Non-supply of the item within the delivery period.
- ii) Non-attending the complaints during the guarantee/warrantee period.

**9. DELIVERY OF GOODS/CONSIGNEE:** - The machines & equipments shall be delivered at Testing Laboratory located at, Industrial Estate, Cuttack,Rourkela, Berhampur &Angul for the items listed in Annexure –A at supplier’s cost.

**10. PAYMENT TERMS:** - 100% payment shall be made within one month from the date of installation & demonstration and submission of calibration certificate as applicable. Terms of advance payment is not acceptable.

**11. PAYING AUTHORITY:** - Senior Scientific Officer, Testing Laboratory, Cuttack Rourkela, Berhampur and Angul are the paying authority. The bills in triplicate shall be submitted in the name of the paying authority of the concerned laboratory.

**12. TENDER VALIDITY:-** The price quoted in the tender shall be valid till 31.03.2019.

**13. PACKING /FORWARDING / INSURANCE:** -The materials dispatched shall be properly packed & forwarded to avoid any incidental damages during transit/handling. The material may be insured at suppliers cost.

**14. WARRANTEE / GUARANTEE:** - The goods shall be covered with warrantee /guarantee for minimum period of 24 months from the date of installation/demonstration. The firm shall provide prompt after sales services & attend complaint within a week to prevent disruption of work in the laboratory.

**15. GST /IT:** - The supplier shall have to provide copies of valid GST Registration Certificate along with their PAN/STCC/ITCC as applicable.

**16. AUTHORISATION:** - In case of authorized supplier of the manufacturer/ dealer, the bid must accompany with authorization from the manufacturer / dealer. Authorization and specimen signature of the authorized signatory shall also be submitted.

**17. ACCEPTANCE:** - The tenderer should sign each page of bid document with seal as a token of acceptance of all terms & conditions of the bid documents.

**18. PRICE:** - (i) The price quoted should be inclusive of all required accessories of the machines.

(ii) The tenderer shall have to give the price breakup as per the price schedule format ( item wise ) in Annexure-B III.

**19. EMD:** - The firms participating in the tender are required to submit earnest money @5% of the basic price of the quoted item(s) in shape of Demand draft drawn in favour of Director, Export Promotion and Marketing, Odisha payable at Bhubaneswar. failing which the tender shall be summarily rejected. The EMD shall be returned to unsuccessful tenderers on finalization of tender. The EMD of the successful Tenderer shall be returned after receipt of performance security.

**20. PURCHASER'S RIGHT:** - The purchaser reserves all rights to accept / reject any or all tenders without assigning any reason thereof.

**21. AWARD OF CONTRACT:** - Purchase order shall be placed with successful tenderers. As a token of acceptance, the supplier shall return one copy of the purchase order out of the two copies sent within a week.

**22. TENDER LANGUAGE & CURRENCIES:** - All information in the offer & all correspondences & documents, printed literatures furnished by the tenderer should be written in English. The quoted price shall be Indian Rupees only.

**23. RESOLUTION OF DISPUTE:** - Any dispute arising out of the contract shall be settled amicably. However, the jurisdiction shall be in court at Bhubaneswar only.

ANNEXURE B-I

**DOCUMENTS TO BE SUBMITTED IN THE BID**

**(FOR TECHNICAL BID)**

1. Bid document duly signed in each page with seal as a token of acceptance of all terms & conditions of bid documents.
2. Whether EMD submitted.
3. Detail specification along with leaflet, literature.
4. STCC/VAT/CST/GST clearance certificate.
5. Income tax clearance certificate / PAN.
6. Performance statement as per Annexure-B- II
7. Authorization from manufacturer.( in case of authorized dealer/ supplier ).

Signature of the bidder

ANNEXURE B- II

**PRICE SCHEDULE ( ITEM WISE )**

Item Sl. No.	Detail Specifi – cation.	Basic Price	GST	Total cost

Signature of the bidder.

## Annexure-A

### List of machines and equipments with specification to be purchased for the testing laboratory during year 2018-2019

Sl.No	Name of the machines & equipments with its detail specification	Purpose
1	Paint Corroission Cabinet for cyclic corrosion test to accommodate 18 panels as per IS:101 (P-6)/sec-1/1988 with digital temperature controller having calibration certificate from NABL accredited LAB	To determine the performance requirement of finish of painted metal sheets.
2	Digital Compression Testing machine i) Automatic operated & Manual operated II) Capacity-50 Tone(500 KN) iii) Digital Display iv) Calibration Certificate from NABL accredited Laboratory	For Compression Testing
3	Portable Digital Hardness Tester. a)Suitable for Hardness Test in the scale HV, HBW, HRB & HRC. b)Rechargeable Battery operated. c)Light Weight d)Digital display with graph. e)Protective carrying Case for safe handling f) Calibration Certificate from NABL accredited Laboratory	For measuring Hardness
4	Digital hanging type portable weighing balance capacity 100 kg Resolution 20 gm	For finding out weight
5	Digital micrometer ( Flat ended) size 0 to 25 mm , Resolution 0.001 mm	Find out thickness of flat surface
6	Digital micrometer ( Ball ended) size 0 to 25 mm, Resolution 0.001 mm	Find out thickness of rounded surface
7	Digital caliper , size 0 to 200 mm , Resolution 0.01 mm	To find out length
9	Double beam UV- VIS Spectrophotometer <u>Technical specification -</u> Manufacturer:- Any reputed company make. 1. Wavelength Range: 190 nm to 1100 nm. 2. Working Mode : Stand alone & PC controlled. 3. Absorbance Range: - 3 to + 3 4. Detector : Silicon Photodiode Detector. 5. Wavelength Display : 0.1 nm	To determine the quantity of drugs in a formulation